



公司简介 Company Profile

自1996年ZIKKO在日本东京成立之日起，我们就一直致力于倡导乐享搬家服务。为了达成让客户搬家变得简单的目标，让客户忽略搬家的繁琐，享受搬家的过程，我们从上门查勘开始，为各种需求的客户都制定了贴切的搬家解决方案，我们专业的工具、材料以及专业团队的包装服务、完善的保险及应对方案让整个搬家过程始终处于监管之下，我们凭借不断的努力赢得了客户的赞誉和卓越的声誉，并且随着我们加入International Association of Movers (IAM), American Moving & Storage Association (AMSA), Asian Relocation Association (ARA)等全球知名的国际搬家认证组织，子归 (Zikko) 将为您奉献更好的服务。

Since Zikko Logistics Co., Ltd foundation in 1996 in Tokyo, Zikko has been dedicated to facilitating stress-free moves from start to finish. Zikko can provide complete door - to -door service include pre-move survey and consultation service by coordinating various components of your move right from the start. As the member of International Association of Movers (IAM), American Moving & Storage Association (AMSA), Asian Relocation Association (ARA), we can select the best partners available for any destination and to provide our clients with access to the highest quality-minded moving companies in every city around the world.

Enjoy Move

致力于

倡导乐享搬家服务

流程指引



PROCESS GUIDANCE

您的搬家步骤目录

Your move of a glance



Step 1

Pre-move Survey and Quote with Schedule
免费上门评估及量身定制搬家方案

Step 2

Professional packing & Loading
上门专业包装及装运

Step 3

Customs clearance & Forwarding
报关服务及相应的运输服务

Step 4

Door delivery
送货上门及相关服务



免费上门评估及 量身定制搬家方案

Pre-Move survey and Quote with schedule

Every relocation is a unique situation with special requirements. This Pre-Move survey will allow Zikko to address your individual requirements, answer your questions and plan a seamless relation specifically designed to meet your needs. Zikko will prepare a detailed quotation for this service, which include:

The estimated volume/weight of the shipment

The estimated price of the shipment

The schedule for this move (packing date, ETD, ETA, delivery date)

The include ,and excluded services

Extra charge for special service you requested

每个客户的搬家都是独一无二的，总会有些特殊的需要或者注意事项。事先的查勘和沟通使得子归能够了解您的需求，回答您的疑问并且根据您的需要制定一份详细的搬家方案。

子归将在查勘后制作一份详细的搬运方案和报价，里面包含：

预估的货物体积和重量

预估的价格

运输时间表（包含了包装日期，起运日期，抵达日期，送货日期等）

包含以及不包含的服务项目

特殊服务的额外费用



上门专业包装及装运 >>> Professional packing & Loading



上海子归货物运输代理有限公司
Shanghai Zikko Logistics Co., Ltd
子归仓储托运(上海)有限公司
Zikko Storage & Logistics (Shanghai) Co., Ltd

包装材料 Packing material

大箱: 60cm*50cm*50cm 用于包装比如玩具、床品等较轻物品。
Large Carton: 60cm*50cm*50cm
Used for packing light bulky items such as bedding, toys, etc.

中箱: 50cm*50cm*50cm 用于包装比如灯罩、工艺品、绘画、衣服等较轻物品。
Medium Carton: 50cm*50cm*50cm
Used for packing medium to light items such as lamp shades, ornaments, small pictures, clothes, etc.

小箱: 50cm*35cm*35cm 用于包装比如书籍、工具、相册等较重物品。
Little Carton: 50 cm * 35 cm * 35 cm
Used for packing heavy items such as books, tools, photo albums, etc.

零件箱: 35 cm * 25 cm * 25 cm 用于包装家具配件(螺丝)等。
Mini Carton: 35 cm * 25 cm * 25 cm
Used for packing accessory for furniture, etc.

扁衣箱: 100 cm * 50cm * 25cm 用于包装衣服, 床品等。
Flat Wardrobes Boxes: 100 cm * 50cm * 25cm
Used for flatly packing clothes, bedding

挂衣箱: 60cm*50cm*110cm 用于包装较贵重的外套, 可以直接挂在箱内, 最大限度地减少衣物褶皱。
Hanging Wardrobe Boxes: 60cm*50cm*110cm
Used for packing clothes on hangers. The hangers are tied to the supporting rod to keep the hangers from falling during handling and to minimize the wrinkling of nicer clothes.

高尔夫箱: 40cm*40cm*130cm 用于包装高尔夫球杆等。
Golf Carton: 40cm*40cm*130cm
Used for packing golf club, etc.

包装纸, 缓冲物及其他包装材料

我们会用到包装纸、气泡、瓦楞纸、纸板、泡沫板、干燥剂、胶带以及其他包装材料全方位包装您的物品来保证运输过程中的安全。

Wrapping, Padding, Miscellaneous

Tissue Paper, Bubble wrap, Corrugated Paper, Cardboard, Silica Gel Packets, Styrofoam Boards, Packing Tape, and other miscellaneous items will be used to ensure that your items are packed properly and to protect them during transit.

木箱及托盘

我们会将搬运物品中有易碎品如钢琴、镜子、画作、大理石、玻璃桌面等放入木板箱中做额外保护, 需要注意的是我们建议所有拼箱货物都装载在木箱或托盘中再装入集装箱内。

Lift Van / Crate and Pallet

Lift van are large sturdy wooden boxes required when shipping breakables such as piano, mirrors, paintings, marble, and glass tops for FCL.

We suggest all LCL loaded into lift van or pallet then loaded directly into containers.



我们的 专业包装

OUR PROFESSIONAL PACKAGING



包装流程 >>>

PACKING DAY PROCESS

All of your personal effects will be packed by Zikko, unless there are certain items you would prefer to pack yourself. You do not need to prepare any packing materials. Zikko can arrange for all of the materials and deliver to your house before your packing date. The followings are some suggestions:

子归将竭诚为您提供一个专业的物品打包服务，但如果您有部分物品想自己包装，我们也将为您提供一切的包装材料。子归会提前为您将打包材料送货上门。但同时，我们有以下的建议：

- 1, 尽量使用子归所提供的包装材料。切勿使用报纸等作为填充物;
1. It is better to use our packing materials. Do not use any newspaper as the fillers;
- 2, 不要将私人物品放置于任何家具中，以免造成丢失或者损坏;
2. Do not put any personal stuff into any furniture in case of the missing or damage;
- 3, 未由子归员工打包的箱子必须标明是由客户自行包装，并在箱子上标明里面的物品信息。
3. Boxes not sealed by our supervisor must be labeled PBO (Packed By Owner) and the contents must be labeled on the box.

1)我们的客服专员会自我介绍并检查您需要准备的一切信息。

Our supervisor will introduce himself and review your instructions, the survey list and any special packing requirements you have.

2)我们的客服专员英文流利，能在包装过程中为您做一个专业的服务。

Our supervisor is fluent in English and specifically trained to serve as your primary point of contact during the packing.

3)我们的员工将卸载和准备所有包装材料。

Our crew will simultaneously unload and prepare all packing material.

4)您所有需要运送的个人物品都将使用适当的包装材料专业地被包装。

All your personal effects being shipped will be packed using the appropriate packing materials.

5)任何需要特殊装木箱的物品都可以要求制作特别的木箱来保护物品。(此项为可选服务，需额外收费)

Any item that requires special crating will be packed accordingly into a crate tailor built to fit the item's dimensions. (Optimal service, need extra fees)

6)所有物品将被贴上标签并作记录。

All items will be labeled and recorded on the packing list.

7)这份清单将由我们的检查人员及客户一起查验。

The packing list will be reviewed by both you & the supervisor.

8)在包装完成之后，这份清单的复印件将由客户保存

Upon completion of the job you will be given a copy of the packing list for your record.

报关服务及 相应的运输服务 CUSTOMS CLEARANCE & FORWARDING

海运

SEA SHIPMENTS

海运:

整箱海运, 集装箱分为: 20英尺, 40英尺, 40尺高柜, 45尺。

FCL (Full Container Load)

Normally utilize 20' and 40' steel containers and sometimes they are even sent in 40' High Cube or 45' containers.

拼箱

我们建议所有纸箱货物装入木箱或者托盘内再装入集装箱内以便最好的保护您的货物以及区别于别的拼箱货物。

LCL (Less Than Container Load)

We suggest all the goods loaded in lift vans or pallet for better protection than only cartons loaded into container.



空运

AIR SHIPMENTS

空运

最快的运输方式, 但是对于小件货物而言有可能比选择拼箱更经济, 通常我们也建议所有货物装载在托盘上再装入机舱内。

This is the quickest way to route your shipment.

Sometimes smaller shipments even cheaper than LCL shipment by sea.

We suggest all the goods loaded into pallet for better protection.



快递

EXPRESS SHIPMENTS

快递

一般快递服务用于整批货物小于100KG的情况, 请注意快递报关与海空运的规则并不相同。

Normally it used for the goods less than 100KGS. And the customs rules is different from sea & air shipment.





送货上门
DOOR-TO-DOOR




NOTICE:
请注意:

Please refer to your move proposal for the service inclusions and exclusions specific to your move.
由于每位客户的搬迁情况各不相同，详细服务包含与不包含项目请参考给您量身定制的搬家方案。

目的地服务通常包含:

- 正常海关清关;
- 送货到您居所;
- 卸货、拆包装、简单家具组装、家具置位;
- 清除送货当天拆包装产生的垃圾

Normal destination services include:

- Normal customs clearance;
- Delivery to your residence;
- Unloading, unpacking and normal setting up of furniture (not flat board, like IKEA);
- Debris removes at same day of the delivery.



目的地服务通常不包含:

- 仓储费用;
- 特殊清关以及查验费;
- 进口海关关税;
- 吊装、楼梯搬运、复杂入口或者其他特殊需求处理;
- 周末及假期送货的附加费用;

Normal destination services exclude:

- Warehouse charge;
- Special customs clearance and inspections;
- Import customs taxes and duties;
- Hoisting, stair carrying, bad access or any other special handling requirements;
- Weekend or holiday delivery.

我们的服务

OUR SERVICES

门到门国际搬家

INTERNATIONAL DOOR-TO-DOOR MOVING

MOVING OUT OF CHINA 从中国出口

Zikko arranges all aspects of the removals, including specialist packing, loading into air/shipping containers and storage, full destination service with global network agents.

子归可以提供全方位的出口搬运服务，从专业的包装到海空运输，直至仓储以及通过全球代理网络提供的完整的目的服务。

MOVING INTO CHINA 进口到中国

Removals can be arranged from anywhere in the world into China. Through our global partners, we offer a pre-move survey and transit arrangements from the place of origin. Zikko provides all destination services including storage, delivery and unpacking, setting up of furniture, removal of waste material as well as customs and clearance formalities.

子归通过遍布全球的代理网络可以操作任何地方搬往中国的国际搬家，我们可以安排从查勘开始的完整的搬家步骤，当然也提供完整的中国的进口服务，我们的服务包含了仓储、送货、拆包装，清除拆包装产生的垃圾，办理海关报关手续等等。

门到门国内搬家

DOMESTIC DOOR-TO-DOOR MOVING

We shall pack your goods to the same high standards as for our international export removals. If you only have very few stuff, we can offer you crating or pallet service, this will ensure your stuff is fully protected without any risk of damage when your stuff share the truck/boat space with other items during the long distance transportation. Or you can also book the full truck service as Door-to-Door service.

我们将按照出口标准操作及包装您的货物，如果您只需要搬运少量的物品，我们能提供您木箱或者托盘作为除纸箱外的外包装保护，这样可以使得您所需托运的物品和其他货车内或者集装箱内的其他物品（包括但不仅限于私人物品）区别及独立开来，保护您的货物不受损害和丢失。您当然也可以预定一个整车（整车的货箱内只有您的物品）的门到门运输，它将使得您的国内货运和出口货物运输一样安全、可靠。

门到门市内搬家

LOCAL DOOR-TO-DOOR MOVING

Although someone thinks a local move requires less coordination than an international move, but Zikko offer the same personal touch and attention to detail and planning, whether your relocation is between different floors in the same building or moving to another town. Our Customer Service Officer shall assign to coordinate your relocation, will guide you through your move step-by-step to ensure that all your specific requirements are fulfilled.

即使有些客户或者相关从业者认为本地搬家相对于国际搬家和国内搬家而言简单很多，但是不管您只需要从同一栋大楼的一个房间搬到另一个房间亦或者从城市的一端搬运到另一端，子归（Zikko）都将承诺您最完善的准备和与之相配套的服务。每个环节我们都希望能提供更好更完善的服务。

办公室搬场

OFFICE MOVING

Zikko as a professional office move, our trademark high standards' service include from the initial consultation through the survey and quotation and move solution customization which covers professional packing, transportation, storage and delivery and unpacking.

作为专业的搬运服务提供商，子归（Zikko）可以提供完善的诸如查勘、制定搬运计划、现场保护、包装、运输、仓储直至送货置位的全套服务。

仓储及仓库服务

STORAGE & WAREHOUSING

Zikko operates modern and secured furniture and household removals storage facilities in China, Japan. We have in total an excess of 4,000 cubic meter of secured storage available for your short or long term storage requirements. All facilities are protected with 24-hour security so that you can have peace of mind knowing that your possessions are safe. We can also use our co-loader's same quality service over the world. We're also prepare the extended area prepare for the special ask like constant temperature and humidity storage, files storage etc.

Zikko provide service:

- Constant temperature and humidity storage
- Car & Large equipment storage
- Files storage
- House hold goods storage
- Storage Insurance Coverage upon request

子归（Zikko）作为现代化的全球物流服务提供商，您能够在中国和日本各地享有我们自有的仓储物流服务，我们在当地拥有可提供您短期及长期仓储需要的仓库4000平方米以上，并且我们的仓库都提供24小时专人值守或监控，保证您的货物时刻处于安全的状态。当然您也可以使用我们遍布全球的代理网络在全球400多个城市提供的同等规格的服务。考虑到您的特殊要求如恒温恒湿仓储及文件仓储等，我们的仓储区都留有备用的拓展区域，可以为您的需求量身定做最贴切的仓储环境和与之相配套的单独服务。

子归（Zikko）关于仓储的服务包括：

- 精密件恒温恒湿仓储
- 车辆及大型设备仓储
- 文件仓储
- 家居及私人物品仓储
- 仓储保险



宠物搬家

PET RELOCATIONS

We understand that pets are like family, so with this in mind we have designed our pet relocation solutions with the utmost care so that they will be there to move into your new home with you. With Zikko, your pets will just receive as much attention and care as anyone else.

我们深知宠物是您家庭中非常重要的一员，一个专业的宠物运输公司会将看似非常复杂的流程变得无比轻松。子归（Zikko）以及我们的服务供应商是这一领域的专家，更加重要的是，我们喜欢动物，我们深知宠物的健康和安全是您最大的顾虑，所以请将您的宠物放心的交给我们，我们也会将它当做家庭的一员对待。



International Association of Movers



国际搬家协会核心会员
Core Members



ISO-9001 质量体系认证



美国搬家和仓储协会
The American Moving & Storage Association



亚洲搬家协会
ASIAN RELOCATION ASSOCIATION



Transportation Association
国际宠物和动物运输协会
International Pet and Animal



01

该协会每年的定期考察及投诉评定机制保证了我们的服务始终处于水准之上

Annual regular inspection and complaint assessment ensures that our services are always above standard.

02

物流企业的ISO认证体系，代表了物流行业中服务的最高标准ISO-9001

International Organization for Standardization is the highest standard in Logistics.

03

多个国家及地区的运输组织多重认证，既保证了我们合作伙伴各项服务的规范性，也再一次说明子归（Zikko）服务的可靠。

Several international organization certificate not only the standardization of our partners' services, but also explains that the reliability for ZIKKO 'S services.

04

更有国内外保险公司覆盖全险（All Ricks），保障我们服务全程无忧。There are also domestic and foreign insurance companies covering the whole insurance (all ricks), to ensure that our service is safe and quality.

限制出境物品附录 >>>

PROHIBITED ITEMS FOR OUTBOUND SHIPMENT

海运限制出境物品附录:

PROHIBITED ITEMS FOR OUTBOUND SEA SHIPMENT:

1. 易爆物品（气雾剂，丙烷罐等） Combustibles items (aerosols, propane tanks)
2. 腐蚀性物品（漂白剂，酸性溶液等） Corrosives items (bleach, acids, etc)
3. 现金，珠宝，银元 Currency, Jewelry, Silver Coins
4. 武器，枪支，弹药 Firearms, guns, ammunition
5. 易燃物品（油漆颜料，火柴火机，蜡烛等） Flammable items (paints, matches, candle etc)
6. 植物 Live plants, flowers
7. 盗版CD/VCD/DVD Pirated CD/VCD/DVD
8. 摩托车和大型助动车 Motor bike and big scooter
9. 无线遥控物品，包括遥控玩具 Radio remote control items (remote control toys included)
10. 专业通信器材，发报机，密码机，对讲机 Professional Telecommunication Equipment
11. 不明固体，粉状物品 Unidentified Solid items, power products
12. 剑 Swords

空运限制出境物品附录:

PROHIBITED ITEMS FOR OUTBOUND AIR SHIPMENT:

1. 易爆物品（气雾剂，丙烷罐等） Combustibles items (aerosols, propane tanks)
2. 腐蚀性物品（漂白剂，酸性溶液等） Corrosives items (bleach, acids, etc)
3. 现金，珠宝，银元 Currency, Jewelry, Silver Coins
4. 武器，枪支，弹药 Firearms, guns, ammunition
5. 易燃物品（油漆颜料，火柴火机，蜡烛等） Flammable items (paints, matches, candle etc)
6. 植物 Live plants, flowers
7. 盗版CD/VCD/DVD Pirated CD/VCD/DVD
8. 摩托车和大型助动车 Motor bike and big scooter
9. 无线遥控物品，包括遥控玩具 Radio remote control items (remote control toys included)
10. 专业通信器材，发报机，密码机，对讲机 Professional Telecommunication Equipment
11. 不明固体，粉状物品 Unidentified Solid items, power products
12. 剑 Swords
13. 清洁用品（洗发水，沐浴露，肥皂，牙膏） Cleaning items (shampoo, bath, soap, tooth paste etc.)
14. 任何液体 Any liquid
包括:液体面膜、甲油、摩丝、发胶、香水、水银温度计、酒精饮料、软性饮料、调味料、笔等
Include: mask, nail polish, hair mousse, gel, perfume, mercurial thermometer, Liquor, soft drinks, seasoning, pen etc
15. 食品（罐头，干货，腐烂物品，等） Food items (can food, dry food, perishables, etc)
16. 药品 Medication
17. 存在密闭气体的物体(如玩具气球、网球、乒乓球) Item airtight gas (Like balloon, tennis ball, table tennis ball)
18. 任何电池 Any Battery